

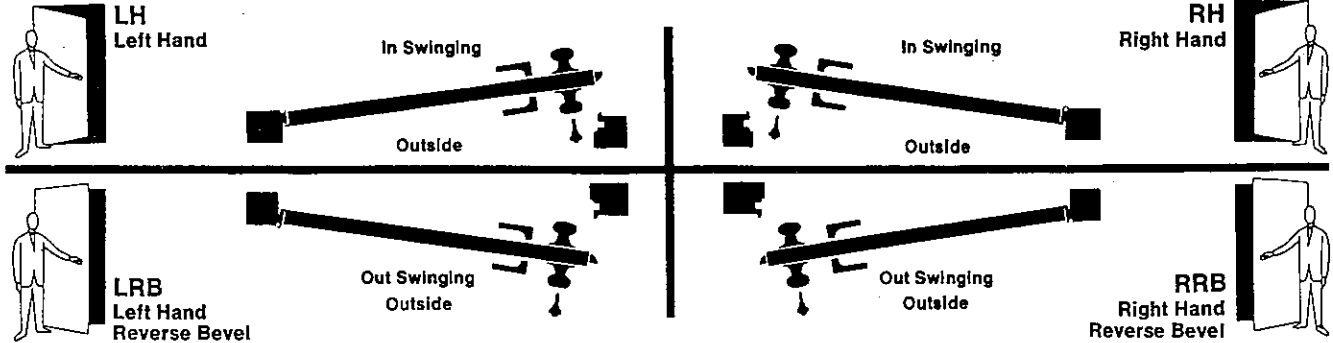
Instructions for Changing Hands

Before disassembly of the lock case always check to properly identify the hand of the lock and the door on which it is to be installed. The removable cover side of the lockcase should always be installed on the outside or corridor side for RH and RHR doors. For LH and LHR doors, the removable cover side

of the lockcase should be installed on the inside or room side of the door. Make sure the latch and lock front bevel match and conform to latch bevel as illustrated in the "Hand of Door chart." See lock function pages for position of chassis parts.

Hand of Door

Always specify the door hand when ordering K series locks. Follow the illustration to correctly determine the hand of the door.

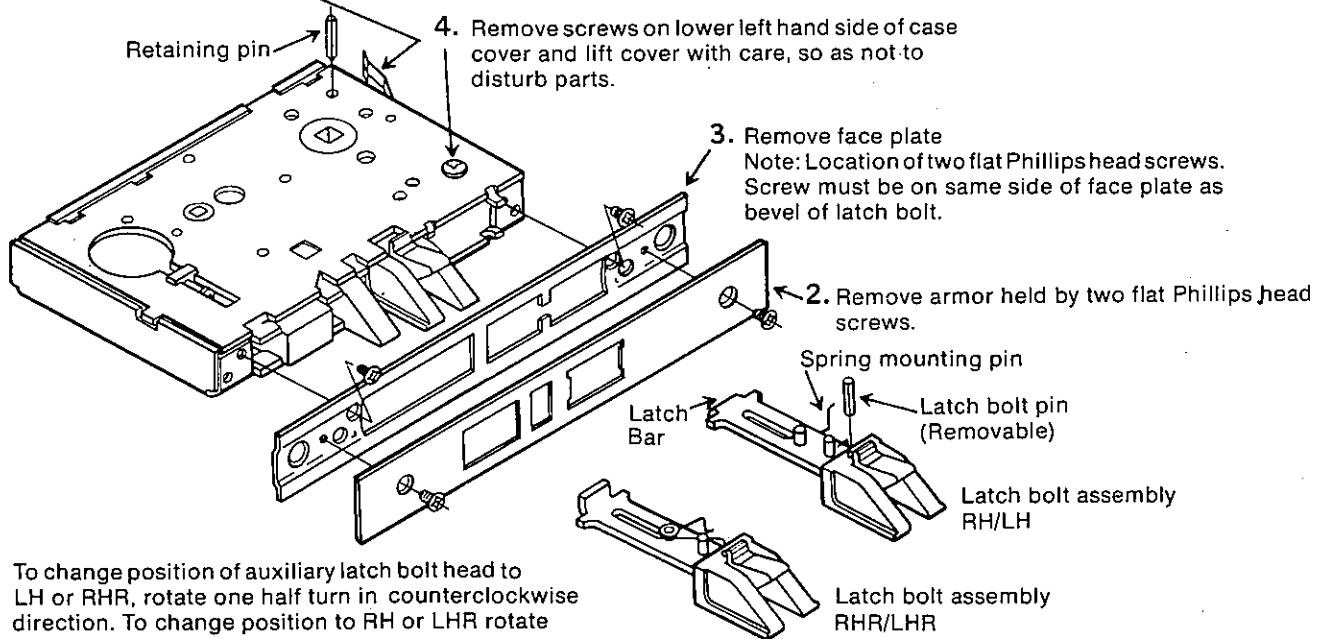


Important: Read all instructions carefully before proceeding.

1. Caution:

Lever Springs, on 5000 and 6000 series lock sets, must be removed prior to opening lock case. Failure to do this may result in injury caused by high tension springs.

Removal procedure: Depress lever springs with arm of assembly fixture or similar tool and remove retaining pin. Gradually release tension on springs, taking care to insure that springs are not suddenly released.



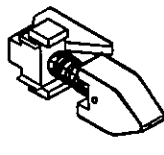
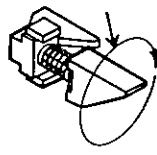
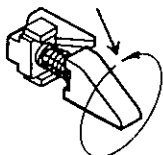
5. To change position of auxiliary latch bolt head to LH or RHR, rotate one half turn in counterclockwise direction. To change position to RH or LHR rotate in clockwise direction.

Caution: Do not rotate more than 1/2-turn in either direction from factory setting

Aux. Head in RH/LHR position

Aux. Head in LH/RHR position

New Style Auxiliary Latch Automatically Reversible RH or LH



6. To change RH/LH latch bolt assembly to RHR/LHR, remove pin and turn latch bolt to a reverse (opposite) position. Note position of bent tab of bar in relation to bevel of latch bolt.

Although spring mounting pin must remain in factory assembled position, it may be necessary to reposition legs of spring for LH and RHR.